

INSERT (ARCH)BISHOP'S LETTERHEAD

Your Eminence Cardinal McElroy,

NAME OF MISSION GROUP SPEAKER is in good standing in (ARCH)DIOCESE/RELIGIOUS ORDER. I have reviewed the personnel file and other records that we maintain, and I have consulted with some who worked with HIM/HER.

Based on this review, I assure you to the best of my knowledge:

- HE/SHE has never been suspended or otherwise canonically disciplined and does not labor under any canonical impediments.
- HE/SHE has never had criminal charges brought against him/her.
- HE/SHE has not manifested moral or other behavioral problems in the past that would indicate he/she might deal with minors or adults in an inappropriate manner.
- HE/SHE has never been involved in an incident which called into question his/her fitness or suitability to fulfill the responsibilities and duties of his/her ministry due to alcohol, substance abuse or other causes.
- HE/SHE has no untreated mental or physical conditions and/or past situation which would adversely affect HIS/HER performance.
- There have been no allegations of sexual abuse or impropriety against HIM/HER.

I acknowledge that this letter is effective for one year following the receipt of this letter.

In Christ,

NAME

TITLE

DATE

INSERT
(ARCH)BISHOP'S
OR
(ARCH)DIOCESAN
SEAL