

APPENDIX C

Archdiocese of Washington Reporting Requirements

Anyone who makes a report of suspected abuse or neglect in the District of Columbia, Maryland, or any other jurisdiction relating to any Archdiocesan clergy, seminarian, employee, volunteer, parish, school, or ministry must also document this report with the Archdiocese.⁷ The information below is intended to assist a reporter in determining which Archdiocesan department should receive the report.

The Archdiocese utilizes an internal fillable form, *Report of Suspected Abuse* (see Appendix D) to document reports of suspected abuse. Please attach a copy of the completed Maryland Form 180 to your submission to the Archdiocese where applicable.

Contact Information for Archdiocesan Departments

- Office of the Secretary for Ministerial Leadership and Vicar for Clergy: All reports involving seminarians, clergy, and non-clerical members of religious communities.
 - Phone: 301-853-4577
 - Email: clergy@adw.org
 - Any reports involving non-clerical members of religious communities should also be sent to the Office of Consecrated Life, 301-853-4576, or ocl@adw.org.
- Catholic Schools Office: Reports made by or involving school employees or volunteers or otherwise arising out of school activities.
 - Phone: 301-853-4518 or 301-853-4569
 - Email: schools@adw.org or dillona@adw.org
- Catechesis Office: Reports made by or involving religious education employees or volunteers or otherwise arising out of religious education activities.
 - Phone: 301-853-5368
 - Email: faithformation@adw.org or blauvelts@adw.org
- Office of Safe Environment: All other reports made by or involving any employee or volunteer or otherwise arising out of any parish or Archdiocesan activities.
 - Phone: 301-853-5328
 - Email: childprotection@adw.org

The Office of the General Counsel is available at legaladmin@adw.org or 301-853-4495 if you need any assistance related to making a report.

Updated December 2024

⁷ Archdiocese of Washington's Safe Environment Policy Section III(A).