



Chancellor and Executive Secretary of the Curia

The Roman Catholic Archdiocese of Washington

Dear Monsignor/Father,

I write today to provide you with updates and will continue to share with you information as needed.

Parish Incorporation Project Update

Thank you all for your cooperation and assistance that has allowed us to make excellent progress on this very important project.

Maryland Parishes

All Maryland Articles of Incorporation have been filed with the state. We have received confirmation that many of the filed articles have been accepted and are waiting on additional confirmations, which we anticipate receiving soon.

We are currently working to retitle Maryland property in the name of the new parish corporations. Each Maryland pastor will be receiving a list of parish property via email. Please review the list of properties. If you have any questions or concerns about the property list, please reach out to the Office of General Counsel at legaladmin@adw.org or 301-853-4495.

Please continue to monitor your email as the Office of the General Counsel will be sending another email to schedule a virtual initial meeting for each pastor/administrator to attend in October for the new parish corporation, as required under Maryland law.

Once the retitling is finalized, we will be providing electronic copies of documents relevant to incorporation, to include:

- Deeds Retitling Parish Property(ies)

- Articles of Incorporation
- Bylaws
- Service Agreement
- Frequently Asked Questions
- A Compliance Checklist of Ongoing Requirements

DC Parishes

Thank you for participating in the recent initial meetings. As you know, all DC parishes have been incorporated and at the first corporate meeting you were provided copies of your parish's Articles of Incorporation and adopted Bylaws. Service Agreements recognizing the relationship between the parishes and the CPA were also formalized. We are currently working to retitle parish property in the name of the new parish corporations.

Once the retitling is finalized, we will be providing electronic copies of documents relevant to incorporation, to include:

- Deeds Retitling Parish Property(ies)
- Articles of Incorporation
- Bylaws
- Service Agreement
- Frequently Asked Questions
- A Compliance Checklist of Ongoing Requirements

Should you have any questions about this process please reach out to the Office of the General Counsel at legaladmin@adw.org

Remind the Faithful of Information on the Website

The archdiocesan website, adw.org and adw.org/es, is updated regularly with current information for you to share with your community. Daily news and information about our parishes, schools, and ministries are also available at cathstan.org and elpreg.org for the *Catholic Standard* and the Spanish-language *El Pregonero* newspapers.

As always, should you have questions or need assistance from my office, please know that you can email me at FarrellT@adw.org or call my office line at 301-853-4507 or my cell at 202-531-4550.

With gratitude for your priestly ministry, I am

Sincerely in Christ,

Terence J. Farrell

Chancellor and Executive Secretary of the Curia



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