



## Chancellor and Executive Secretary of the Curia

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### The Roman Catholic Archdiocese of Washington

Dear Monsignor/Father,

I write today to provide you with updates and will continue to share with you information as needed.

#### **Catholic Standard Article on The Reclamation Project's Southern Maryland GU272 - Jesuit Enslaved Descendant Gathering**

Click the link below for a story by Mark Zimmermann in our *Catholic Standard* about The Reclamation Project's Southern Maryland GU272 - Jesuit Enslaved Descendant Gathering over the Labor Day weekend, which drew hundreds of people who, in addition to touring the former plantations and historic churches in that region, also gathered at St. Mary's College in St. Mary's City for presentations from scholars and testimonies from fellow descendants. The four days of activities closed with a Mass at St. Peter Claver Church in St. Inigoes, Maryland, and participants then attended the annual parish festival there.

Link: <https://cathstan.org/news/local/descendants-of-people-enslaved-and-sold-by-the-jesuits-in-1838-reunite-for-family-reunion-in-southern-maryland>

#### **Records Retention Policy Training Sessions for Parishes and Schools**

The Office of Archives is holding short online training sessions for all new Parish and School staff.

*If you have attended in the past, you do not need to attend again unless you want a refresher.*

Each training session will last a little over an hour and provide a forum for staff to ask questions. The parish staff that should attend include: pastors and parochial vicars,

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bookkeepers, parish secretaries, directors of religious education, child protection coordinators, and any parish staff member responsible for keeping records. School staff include: principals, secretaries, child protection coordinators, and school administrators. Teaching staff do not need to attend unless they have other administrative duties outside the classroom that involve handling records. New employees should be encouraged to attend.

Training will be held on the following dates:

- September 27 Parish Records Retention Training  
Wednesday, September 27, 2023, 10:00am-12:00pm  
Register [HERE](#).
- September 28 School Records Retention Training  
Thursday, September 28, 2023, 10:00am-12:00pm  
Register [HERE](#).
- November 8 School Records Retention Training  
Wednesday, November 8, 2023, 10:00am-12:00pm  
Register [HERE](#).
- November 14 Parish Records Retention Training  
Tuesday, November 14, 2023, 1:00pm-3:00pm  
Register [HERE](#).

The links above are for registration only. Please register for the training session that you wish to attend. Once a registration is received, the staff member will receive emails confirming registration and a link to attend the training. If you do not receive a confirmation email, please contact the Director of Archives.

If you or any member of your staff have questions, please email Stephanie A.T. Jacobe, Ph.D., Director of Archives, at [JacobeS@adw.org](mailto:JacobeS@adw.org).

#### **Remind the Faithful of Information on the Website**

The archdiocesan website, [adw.org](http://adw.org) and [adw.org/es](http://adw.org/es), is updated regularly with current information for you to share with your community. Daily news and information about our parishes, schools, and ministries are also available at [cathstan.org](http://cathstan.org) and [elpreg.org](http://elpreg.org) for the *Catholic Standard* and the Spanish-language *El Pregonero* newspapers.

As always, should you have questions or need assistance from my office, please know that you can email me at [FarrellT@adw.org](mailto:FarrellT@adw.org) or call my office line at 301-853-4507 or my cell at 202-531-4550.

With gratitude for your priestly ministry, I am  
Sincerely in Christ,  
**Terence J. Farrell**  
*Chancellor and Executive Secretary of the Curia*



The Roman Catholic  
*Archdiocese of* Washington