

Budgeting Resources

Parish and school budgets should be started early in the year (by Spring) to allow time for approval and entering into ParishSOFT Accounting prior to the beginning of the Fiscal Year July 1. There are numerous resources available on the ADW.org Parish and School Financial Operation website and in the ParishSOFT User Guide. The following resources are included to guide and assist the parish through the budgeting process.

[ADW.org Parish and School Financial Operations](#)

- Parish Accounting Manual
 - [XII. Budgeting](#)
 - [XII.A. Budgeting – Process When Amounts Vary Month to Month](#)
 - Offertory
 - Wages -2 months are 3 pay periods and hourly teachers 10 months
 - Tuition
 - Religious Education
 - [XII.B. Budgeting -Budget Wage & Benefit Workbook](#)
- Budget Forms
 - Fiscal Year Budget Considerations
 - The document includes many budget considerations including clergy, religious teachers, health insurance and other. It will be updated for the new year.
 - Also reference the Calendar year Health insurance employer costs. Health insurance benefits are usually 6 months at the current year cost and 6 months January-June using any estimated increase (noted in the Fiscal Year Budget Considerations)
- [ParishSOFT Accounting User Guide ADW Version](#)
- [ParishSOFT YouTube Training webinar video](#)

If you have any questions or need further assistance, please contact:

Parish and School Financial Operations