

Dear Monsignor/Father,

I write today to provide you with updates and will continue to share with you information as needed.

Employee Retention Credit

As mentioned in the Moderator's February 10, 2022 email to pastors, parishes may be eligible to claim the Employee Retention Credit (ERC, the Credit) if the parish was negatively impacted by government mandated capacity restrictions from March 2020 through May 2021.

To document parish eligibility for the Credit, please follow this link and complete a five-minute questionnaire: <u>https://forms.office.com/r/M3Y08UNNbf</u>.

If you have any questions or concerns about the questionnaire or the ERC in general, please contact Mrs. Adrienne Willich, Executive Director of Parish and School Financial Operations, at <u>WillichA@adw.org</u> or Mr. Christopher DeBettencourt, Senior Counsel, Office of the General Counsel, at <u>DeBettencourtC@adw.org</u>.

Remind the Faithful of Information on the Website

The archdiocesan website is updated regularly. Please see <u>adw.org/coronavirus</u> for information related to the coronavirus, <u>adw.org/live-streamed-masses-and-prayers/</u> for a listing of live stream Masses and prayers, and <u>cathstan.org</u> and <u>elpreg.org</u> for the *Catholic Standard* and the Spanish-language *El Pregonero* newspapers.

As always, should you have questions or need assistance from my office and the Pastoral Center, please let us know.

With gratitude for your priestly ministry, I am

Sincerely in Christ,

Office of the Moderator of the Curia